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Lucas County Information Services Checklist for Hardware/Software/Services

Department: Clerk of Courts

Funding
Account &
Description

2900-8152 Clerk Computerization Fund

Requestor:

CJ Holley

Req. Date:

6/11/2014

Vendor:

MT Business Technologies

☐ State Term Contract ID**Type of Request (check all that apply):**☒ Hdw ☐ SW ☐ Services/New☒ Purchase ☐ Lease ☐ Subscription☐ Services/Support Renewal
Original Purchase DateDescription or
Nature of Request
and for whom this
is intended:

Clerk of Courts intends to purchase a new Ricoh Aficio MP C4503.

Hdw/SW/Service Item Descr	Quote #	Wnty Term	Qty	Unit Cost	Support Cost	Total Cost
Ricoh Aficio MP C4503	MTBT-April 15, 2014	5 Year	1	\$ 7,050.00	\$ 0.00	\$ 7,050.00
				\$ 0.00	\$ 0.00	\$ 0.00
				\$ 0.00	\$ 0.00	\$ 0.00
				\$ 0.00	\$ 0.00	\$ 0.00
				\$ 0.00	\$ 0.00	\$ 0.00
				\$ 0.00	\$ 0.00	\$ 0.00

Total Request \$ 7,050.00

Business Reason or Justification:

Clerk of Courts replacing a failed copier. Maintenance Paid Monthly for 5 Years

**Lucas County Information Services
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Planned Location:

Other

If Other please specify:

MFP

Network Connection Required?

☒ Yes ☐ No ☐ N/A

LCIS installation assistance needed?

☒ Yes ☐ No

Date:

LCIS on-going support required?

☒ Yes ☐ No ☐ N/A

ITB or RFP completed?

☐ Yes ☐ No ☒ N/A

LCIS Management review completed?

☒ Yes ☐ No

Exclusion

DP Board Approved?

☐ Yes ☒ No

Standard multi-function periphe

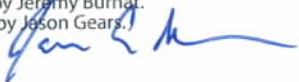
Exclusion

Date of Approval:

6/11/2014

Comments:

Reviewed and prepared by Jeremy Burnat.
Reviewed and approved by Jason Gears.





J. BERNIE QUILTER
Lucas County Clerk of Courts

LUCAS COUNTY
COURTHOUSE
700 Adams Street
Toledo, Ohio 43604
419/213-4484

June 10, 2014

Lucas County Information Services
Lucas County Auditor
One Government Center, Suite 600
Toledo, Ohio 43604

The Lucas County Clerk of Courts needs to purchase one (1) Ricoh Aficio MP C4503 color system that will be networked.

Quote from MT Business is attached. Price is \$7,050.00. The maintenance costs will be paid monthly.

Funding is available from the Clerk's Computerization Fund. (2900-8152).

We are asking for a purchase approval asap as we are without a working copier at this time.

This purchase replaces an older copier.

Thank you.

Sincerely,

C.J. Holley for
Bernie Quilter,
Clerk of Courts



Proposal prepared for Lucas County Clerk of Courts, 1st Floor
On April 15, 2014

Vendor
4320

Equipment Detail

Ricoh Aficio MP C4503 - 45 page per minute color system

Mainframe includes 9" Color Touch Control Panel, 220-Sheet SPDF, Duplex, 2 x 550-Sheet Paper Trays, 100-Sheet Bypass Tray, Drums, Developer, Scan/Print Kit, USB Host Interface, Gigabit Ethernet, DOSS, PDF Direct Print, HDD Encryption, Java VM Card, Scan to/Print From USB/SD Card, 2GB RAM, & 250GB HDD.

Accessories:

- Paper Feed Unit PB3160
- Bridge Unit BU3070
- Stapling Finisher SR3140 (1,000 Sheet External)
- Fax Option Type M4

Installation & Training

Installation Charges (Includes Installed Accessories)

Included

System Training

Included

Maintenance Terms

Service Agreement	Term	Cost Per Impression
Black & White	Monthly	\$0.0062
Color	Monthly	\$0.045

MT Business Technologies, Inc.'s exclusive Quality Standard Maintenance Program includes all service, all parts and all supplies (except paper and staples) that are needed to make impressions. You never pay extra for toner or developer. You will also receive our exclusive "Performance Guarantee".

Financing Terms

Option	Payment
Purchase Price	\$7,050.00*

With *Non-State Contract Pricing \$6,702.00
* 5 yrs maintenance

Total \$13,752.00

* Based on 5500 Copies (3500 B&W, 2000 Color)
Per mo.

Quote Valid for 30 Days

Please contact me with any questions.

www.mtbt.com

Shawn Brown, Major Account Manager
Sbrown@mtbt.com 419-865-7001

Perry Corp.

Recommendation

Konica Minolta Biz Hub C3850 MFP
40PPM Output Speed (B&W and Full Color)
Copy/Print/Scan/Fax/Color Scanning
Document Feeder and Duplexing
1 x 550-Sheet Front Loading Paper Drawer
1 x 500-Sheet Front Loading Paper Drawer
1 x 100-Sheet Stackable Bypass (3rd Paper Source)
20-Sheet Offline Finisher (Corner Staple)
Scan to Email/Scan to File
Hard Drive Overwrite (8 Times)
*See Attached Brochure for more details

Investment

Outright purchase price: \$3,667.00 (Tax Exempt)

Service Plan Information

- Base charge black copies \$14.00
- Includes 1,000 black copies/prints per month
- Additional black copies/prints per mo. - \$0.014 per page
- All additional color copies/prints per mo. \$0.085 per page
- Includes all parts, labor, toner and service calls.
- Above Average Response Time
- EXCLUDES: Paper and Staples

* With 5 yrs. maintenance \$11,010.00 =
\$14,677.00

* Based on 5500 copies per mo. (3500 B&W, 2000 color)